

INTERNSHIP APPLICATION – PLEASE TYPE OR PRINT CLEARLY

Current status of applicant (check one): Undergraduate Graduate

First Name Last Name Middle Name

Mailing address (where you may be reached during application review period, include city, state and zip)

If above is temporary, add permanent address

Permanent telephone number Cell phone number Email address

Are you seeking academic credit? Yes No

If yes, how many hours of work are required? _____

What days / hours are you available to work? _____

Areas of interest: Education Collections Exhibits Research

If student, current academic status (year and major): _____

Institution (w/ complete address): _____

Degree expected, institutions and anticipated dates of conferral: _____

Please list special skills, such as public speaking, office, computer, that you can bring to an internship: _____

Please list work experience on separate paper (or back of this page).

References (include at least one academic reference):

Name _____

Address _____

Phone _____

Email _____

Name _____

Address _____

Phone _____

Email _____

Signature _____ Date _____

Essay: Prepare an essay to submit with this application form. The essay should discuss why you are seeking an internship, especially as related to your academic or professional development and goals. Discuss why you would be a good intern, indicate the types of areas of work in which you wish to participate and explain why the East Tennessee Historical Society staff and facilities are particularly well suited to your needs. The essay should be between 500 and 1,000 words.